

First Hyland Greens Association

Board of Directors Meeting

January 16, 2018; 7:00 – 9:00 pm

Hyland Hills Golf Clubhouse - 9650 Sheridan Blvd., Westminster, Colorado 80021

MEETING MINUTES

Call Meeting to Order with a Quorum of Directors

President Linda Mollard called the meeting to order at 7:03 PM. Board members Matt Brozovich, Joe Armstrong, Tyler Urruty, Bill West, Monte Thompson, Chuck Smith, Courtney Mollard, Heather LaPuma, Jim Gilmer and Kevin Murphy were present. Board members Allan Meers and Pam Moores were absent. Jenny Singleton represented HAVEN Community Managers.

Approval of December 5, 2017 Summary Minutes

Courtney Mollard made a motion to approve the minutes of the December 5, 2017 Board meeting with changes. Chuck Smith seconded. Motion carried unanimously.

Introduction of Homeowners & Invited Guests Present

John Van Royen was in attendance as an owner.

Treasurer

December 2017 Preliminary Financial Statements

Tyler Urruty advised that he will move these to the February meeting for approval.

November 2017 Financial Statements

Tyler Urruty presented the financial statements for the period ending November 30, 2017. First Hyland Greens has assets totaling \$170,000 in the operating accounts and \$583,000 in the reserve accounts.

2017 Financial Audit Engagement Letter

Tyler presented the 2016 financial audit and advised that it had been finalized. A motion was made by Tyler Urruty and seconded by Matt Brozovich to approve using Nancy Foss, CPA to conduct the FY2017 and bridge period audit and taxes. The motion carried unanimously.

Management

January Management Update

Jenny Singleton advised that all addresses listed for trash violations did receive violation letters. Management agreed to send apology letters as they were sent in error. For the February drive through, Jenny will get with Gerry Mooney to conduct the inspection.

The Board discussed items they would like included in the management update. These items are to include detailed information for ACC requests, Haven changes, legal updates and complaints/concerns received. It was also asked the Jenny work with Matt on website items.

True North Invoice

Linda advised that the late payment for the insurance premium was due to delay on Haven's part. Management advised that Haven would reimburse the Association for this.

Projects

Tennis Court Update

Joe Armstrong presented different updated quotes for the Economy Plus options. A motion was made by Joe Armstrong and seconded by Monte Thompson to approve the proposal from Coatings, Inc., with a contingency, up to \$28,000. The motion carried unanimously.

Tot Lot

Linda Mollard advised that Pam would be getting a committee together in the next month.

Electrical at Pools

John Van Royen presented updates on the electrical work at the pools. A motion was made by Matt Brozovich and seconded by Jim Gilmer to approve up to \$45,000 for the work to be completed. The motion carried unanimously.

Pool Keys

Matt Brozovich gave an update on the bidding process to change over to keyless entry at the pools. A motion was made by Matt Brozovich and seconded by Jim Gilmer to approve up to \$17,000 for the work to be completed. The motion carried unanimously.

Committee Reports

Activities

The next event is the Easter Egg Hunt, which will be held on 3.31.18. Linda asked for volunteers to help.

Communication and Technology

Neighborhood Survey

Courtney asked for input on the survey. Courtney and Matt will meet to discuss option to get the newsletter out to the residents.

Pools

There was no update.

ACC

Monte advised there were 6 applications for the last month. He also advised that a light drive was conducted in January and reported that 18 lights were out.

Greenbelts

There was no update.

Newsletter

Matt Brozovich advised that he would like to mail the newsletter moving forward. Linda asked the members in attend to put an article together for a specific month.

Adjournment

A motion was made and unanimously passed to adjourn the meeting at 9:10 pm.

Joe Armstrong
Secretary, First Hyland Greens Association

Date Approved by Board of Directors